

NOTICE TO ALL CONSULTING ENGINEERING FIRMS

Solicitation Number S-135-14

The **SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION (SCDOT)** requests a letter of interest and a current resume of qualifications from all interested consulting firms experienced in providing engineering services necessary for the preparation of preliminary plans and studies and environmental documentation for replacing the S-26-15 bridge over Withers Swash in Horry County.

Requested services include but are not limited to: project management, traffic studies, subsurface utility engineering, surveying, environmental studies and documentation, environmental permitting, bridge design, roadway design, structural design, hydrology/hydraulic design, utility coordination, geotechnical services, public information meeting and support, and other duties deemed necessary. The work may also include final right-of-way plans, final construction plans, and construction phase services.

Supplemental information associated with this solicitation is located at the following link:

http://www.scdot.org/doing/constructionLetting_Services.aspx.

For questions, please contact the SCDOT Contracting Officer, Wendy Hollingsworth, at (803) 737-0746 or via email at Hollingswg@scdot.org. Electronic Submissions are due no later than 2:00 PM, April 3, 2014.

Attachment: Preliminary Scope of Services
S-26-15 Bridge Replacement over Withers Swash – Horry County

Engineering Services may include but are not limited to:

Task I - Project Management and Preconstruction Planning

- Project Organization, Management, Scoping and Coordination with the SCDOT Program Manager
- Perform Project Surveys, Mapping, and Subsurface Utility Engineering
- Utility Relocation Coordination
- Perform Environmental Studies, including but not limited to, Threatened and Endangered Species Surveys, Cultural Resource Investigations, and Noise Analyses
- Quantify and Address Wetland and Water Quality Impacts
- Generate Appropriate Environmental Documentation
- Coordination of Resource/Regulatory Agency, Municipality Participation
- Provide Schedule, Budget, Cost Estimate, Expenditures, and Status Reports including monthly Primavera/E-TEAMS updates
- Develop Design Criteria for roadway and bridge plan development
- Develop Construction Phasing to maintain traffic during the construction
- Other Duties as Deemed Necessary by the Program Manager

Task II - Preliminary Design - Roadway/Bridge

- Prepare Preliminary Design Plans and cost estimates - Roadway and Bridge
- Prepare Utility Relocation Plans
- Geotechnical investigations/Soil Borings
- Hydraulic/Hydrological analyses
- Environmental Permitting
- Organize, Schedule and Conduct Public Information Meetings and Public Hearing as Needed
- Prepare Right of Way Plans
- Prepare Traffic Control Plans

Task III - Final Construction Plans -Roadway/Bridge

- Prepare Final Construction Plans - Roadway/Bridge
- Hydraulic/Hydrological Design; 2D analysis if needed
- Prepare Final Geotechnical Report
- Perform Quality Control/Quality Assurance review in submitting signed and sealed plans
- Prepare Project Bid Documents and Special Provisions
- Prepare Engineer's Estimate
- Permit Approval Support

Task VI - Construction Services

- Shop Drawing Review
- Provide Technical Assistance during construction

Supplemental Information for S-26-15 Bridge Replacement

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A detailed scope of services is located under this solicitation number (S-135-14) @ http://www.scdot.org/doing/constructionLetting_Services.aspx.

In consultant selection, the SCDOT will consider and conduct a comparative ranking of the firms submitting based upon the following:

35%	Experience, qualifications, and technical competence of the staff proposed for the type of work required
25%	Past performance of the firm/team on similar type projects
15%	Responsiveness to the SCDOT, and the availability/readiness of the proposed staff
10%	Team makeup; ability of firm to perform all aspects of the services
10%	Familiarity of the firm/team with SCDOT practices and procedures
5%	DBE utilization plan

The proposal must contain the following: letter of interest, current resume of qualifications, a direct response to each of the selection criteria identified above, and Standard Form 330 (SF 330) as required by the Federal Acquisitions Regulations. All parts of the SF 330 must be completed in its entirety for the prime consultant, any sub-consultants and any sub-contractors. Additionally, all proposals must clearly list the percentage of work for prime consultant and subconsultant(s) that will be performing work as part of the project.

Consultants are prohibited from submitting on multiple proposals as the prime consultant in response to this advertisement. The preceding, with the exception of SF 330, shall be limited to 20 double-spaced pages printed on one side only.

To qualify as a DBE on this project, the firm must be listed as approved for the type of work to be performed in the South Carolina Unified DBE Directory at the time of the bid submittal. The directory can be found at the following link:

http://www.scdot.org/doing/doingPDFs/businessDevelop/UCP_DBEDirectory.pdf.

All responding firms must utilize the SCDOT's new electronic proposal submission process. Information regarding Project Wise can be found at the following link: <http://www.scdot.org/doing/constructionLettingProjectWise.aspx>. Please contact Eric Stuckey at 803-737-1003 or StuckeyEC@scdot.org to set up an account to begin utilizing the electronic submittal process.

The SCDOT selection will be based on information submitted; however, additional information and/or an interview may be required.

All responders must visibly mark as "CONFIDENTIAL" each part of their submission that they consider to contain proprietary information the release of which would constitute an unreasonable invasion of privacy. All unmarked pages will be subject to release in accordance with law. Proposer should be prepared, upon request, to provide justification of why such materials should not be disclosed under the South Carolina Freedom of Information Act, S.C. Code Section 30-4-10, et seq.

Consultants and sub-consultants must have an SCDOT approved indirect cost rate prior to contract execution. Please refer to the following link for additional information: http://www.scdot.org/doing/contractor_Audit.aspx.

Consultants shall comply with Title VI of the Civil Rights Act of 1964. The SCDOT strongly encourages the use of and involvement of Disadvantaged Business Enterprises (DBE) on this project.

The contract will be cost plus a fixed fee with a contract maximum, or lump sum, or approved unit cost at the discretion of the SCDOT. There is no guarantee of any specific amount of work.

All electronic proposal submissions and the letter of interest should be addressed to the Contracting Officer, Room 128, at the South Carolina Department of Transportation, P.O. Box 191, Columbia, South Carolina 29202 or 955 Park Street, Room 128, Columbia, South Carolina 29201, no later than 2:00 PM, April 3, 2014.